CINTOCARE

Unit Manager – Surgical Ward 3

Department	Nursing
Location	Cintocare, Menlyn Maine, Pretoria
Closing date	30 November 2024

JOB DESCRIPTION

The incumbent will be responsible for the operational management and coordination of services provided in the Surgical Ward by facilitating, enabling and supporting the nursing employees to deliver high quality, evidence-based, person-centred care in a cost-sensitive, changing healthcare environment and to ensure compliance with company policies, procedures and legislation.

Key responsibilities:
1. Leadership
2. Service Delivery
3. Patient Management and Care
4. Environment and Facilities
5. Teamwork
6. Staff development
7. Communication
8. Financial and Resource Management
9. Quality Assurance

Qualification

The following requirements are a prerequisite to be considered for the position:

- B. Cur degree or Diploma in Nursing Science.
- Competency in BLS and ALS will be an advantage.
- Postgraduate qualification in Nursing Management or Administration is essential.
- Registration with SANC (South African Nursing Council).
- Proficient computer skills.

Skills and Attributes

- Effective communication skills.
- Empathy and compassion.
- Adaptable and resilient.
- Service Orientated.
- Planning and organizational skills.
- Excellent time management.
- Value diversity and apply values in the workplace.
- Assertive, confident, and friendly.

Experience

- Work experience in a General environment of at least five years in the private sector will be an advantage.
- Leadership and people management experience will be an advantage.
- Basic understanding of:
    - Labor legislation.
    - Financial management.
    - Computer proficiency.

Please send a comprehensive **Curriculum Vitae** and completed **Application Form** to careers@cintocare.com If you have not heard from the Cintocare Human Resource Department within one month of your application, please accept that your application was unsuccessful. Cintocare will contact short-listed candidates only. Cintocare is an equal opportunity employer. For further information, contact Cintocare on (012) 945-3000.